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20 September 1984

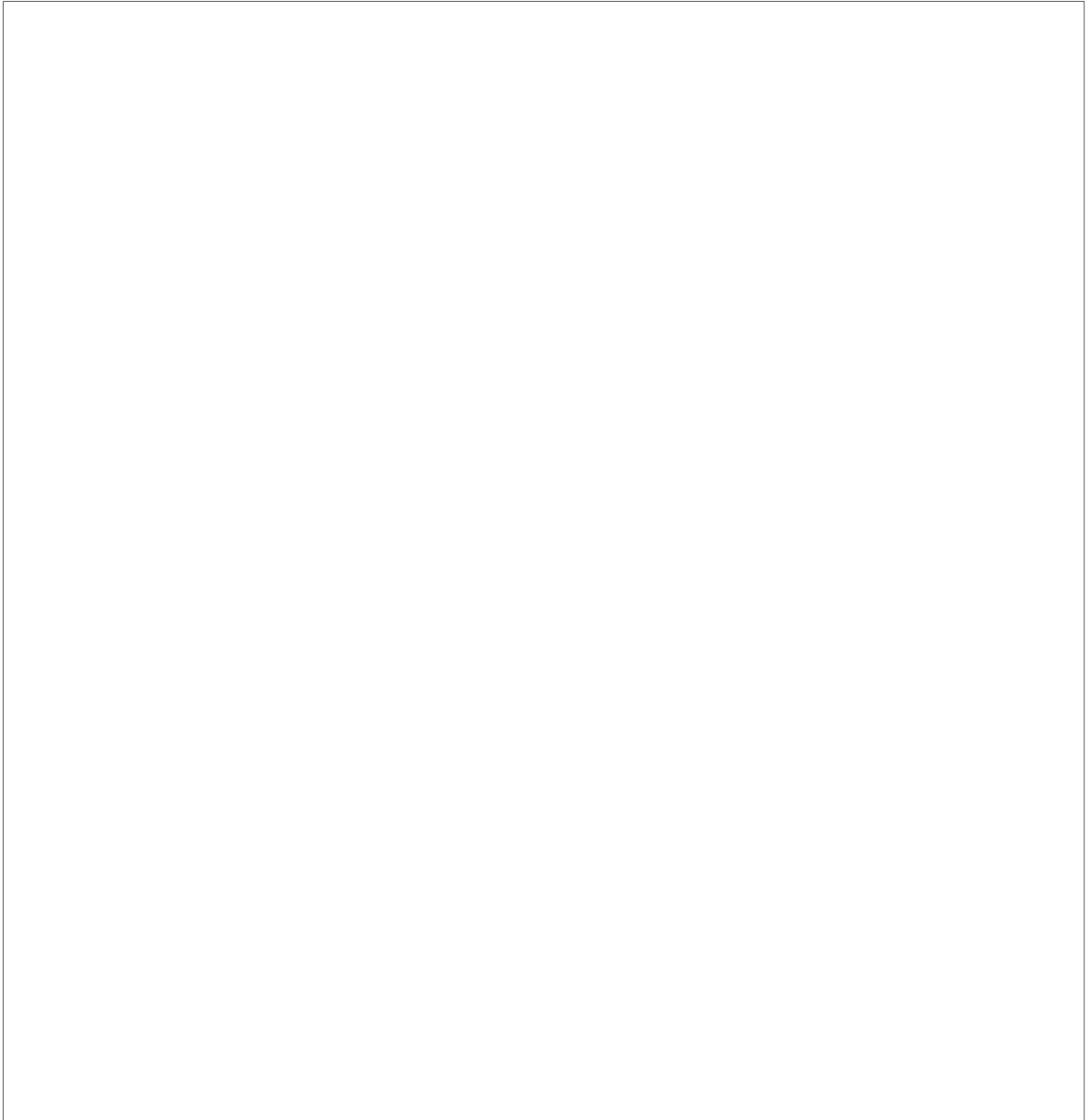
MEMORANDUM FOR: Deputy Director for Administration

FROM: Daniel C. King
Director of LogisticsSUBJECT: Report of Significant Logistics Activities
for Period Ending 20 September 1984 1. Progress Report on Tasks Assigned by the DCI/DDCI :No tasks assigned during this reporting period. 2. Events of Major Interest That Have Occurred During the
Preceding Week:

b. On 17 September, the Deputy Chief, Information and Management Support Staff, Office of Logistics (IMSS/OL), briefed the Director of Communications (D/OC) and his senior staff on the Logistics Integrated Management System (LIMS) project. On 18 September, another meeting was held with the D/OC to explain how OL proposed to implement LIMS, using the Office of Communications (OC) as the pilot office. The proposal was well received, and the D/OC gave his total support. On 19 September, members of IMSS/OL began discussions with various components within OC to ensure that they will be prepared to make the transition to LIMS in February 1985.

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25X1 g. Office of Soviet Analysis (SOVA): SOVA personnel
will begin moving into the 4E area of the Headquarters
Building on 24 September 1984.

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h. Headquarters Maintenance and Operation Transition:

25X1 (1) On 17 September 1984, Allied Maintenance Corporation (Allied) took over the responsibility of cleaning and upgrading offices in the 2B and 2C corridors, including vaulted areas. These offices are being cleaned under close supervision as a training area for fine-tuning the work of Allied personnel prior to their taking over responsibility for additional office space.

25X1 (2) Allied is now cleaning the Auditorium, including the terrazzo floor in the lobby, the steps, and the tunnel area.

25X1 (3) As a result of the Office of Security's decision to provide interim clearances to all Allied personnel who have successfully completed the polygraph examination, approximately 50 Allied personnel were badged during the week of 17 September 1984. These are primarily custodial personnel. Mechanical personnel will follow shortly.

25X1 i. OC Watch Office: Demolition work began the week of 4 September 1984. The contractor has installed a security dust-barrier wall between the existing operational area of OC and the construction site and is in the process of installing a barrier in the "C" corridor to allow demolition of the C-corridor wall for the window.

25X1 j. Northside Utility Lines: GSA has indicated that the underground chilled-water supply and return lines successfully passed their pressure tests and have been accepted. During a scheduled chilled-water outage from 0200 hours on 15 September through 0200 hours on 16 September, the contractor reversed chilled-water supply and return connections in the Headquarters Building basement which had been incorrectly installed.

25X1 3. Significant Events Anticipated During the Coming Week:

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25X1 b. Digital Prepress: During the next week, the
25X1 Digital Prepress Technical Evaluation Team will make a
final recommendation to the Source Selection Board for
award of contract after reevaluating the proposals,
clarification, and efficiency of operation tests. The
source selection recommendation will be presented to the
Agency Contract Review Board on 25 September 1984. [redacted]

[redacted]
Daniel C. King *for*

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